



**Book** CHPA Board Policy Manual

**Section** Chapter 5 Human Resources

**Title** BP 5100 Criminal Background Checks

**Number** BP 5100

**Status** Active

**Legal** Chavez/Huerta K-12 Preparatory Academy Charter School Contract  
Colorado Public Records Act  
Fair Credit Reporting Act (FCRA)

**Adopted** July 12, 2016

**Last Reviewed** Tuesday, October 29, 2019

Chavez/Huerta K-12 Preparatory Academy (CHPA) is committed to employing qualified administrators, faculty, and staff members, including seasonal, part-time, and temporary employees. To ensure the safety, health and welfare of its K-12 campus, students, faculty, employees, guests, and community, the Human Resource Department shall establish procedures to ensure that each person employed by CHPA submits the appropriate information and paperwork to complete the established background process.

CHPA will conduct criminal background checks that will include the protection of individual privacy rights.

**Last Revised** Thursday, October 24, 2019