

CHAVEZ HUIERTA

K-12 PREPARATORY ACADEMY

Book	CHPA Board Policy Manual
Section	Chapter 5 Human Resources
Title	BP 5070 Resignations
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Legal	Chávez/Huerta K-12 Preparatory Academy Board of Directors
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The Chavez/Huerta K-12 Preparatory Academy (CHPA) Board of Directors shall accept the resignation of any employee once submitted in writing to the Human Resource Department.

The Board hereby delegates to the Executive Director the authority to accept resignations on its behalf at any time. Resignations shall be deemed accepted by the Board when received in writing by the Human Resource Department. The resignation is final when accepted by the Executive Director or his designee and may not be rescinded unless unique circumstances arise that require the Executive Director's review and authorization to rescind.

Last Revised May 17, 2016

See Administrative Procedure AP 5070