

# CHAVEZ HUIERTA

## K-12 PREPARATORY ACADEMY

<b>Book</b>	CHPA Board Policy Manual
<b>Section</b>	Chapter 1 CHPA Board
<b>Title</b>	BP 1010 Role of the Board President
<b>Number</b>	BP 1010
<b>Status</b>	Active
<b>Legal</b>	Bylaws of the Board of Directors of Chavez/Huerta K-12 Preparatory Academy  Article III – 3.1, 3.2, 3.11  Article V – 5.1, 5.2, 5.2.1
<b>Adopted</b>	March 8, 2016
<b>Last Reviewed</b>	September 1, 2021

The role of the Board President is important to Board effectiveness, the President/CEO relationship, and to the success of CHPA. The President is the facilitator of Board process.

### Selection of the Board President

When the Board selects its President, consideration shall be given to the candidate's willingness to commit the time and effort required to fulfill responsibilities as Board President. The selected Board Member must be willing to commit the extra energy and time required to fulfill the responsibilities and possess the necessary skills to be effective. It is important to consider the complimentary working and leadership styles with the President/CEO.

### Responsibilities

The Board President, as all Board Members, has no legal authority as an individual Board Member, other than that specifically delegated by the Board. He or she is a member of the Board, but has the duty to create a positive climate, lead the Board, and work closely, harmoniously and effectively with the President/CEO. Specific responsibilities include:

- Develop the Board by ensuring a climate of mutual respect and trust that will result in effective teamwork and communication.
- Address Board Members who are disruptive or not contributing to the Board as a unit. When required, inform members of legal, ethical, and appropriate Board behavior.
- Advocate for CHPA and its goals with locally elected officials and other community, state, and national governments. The President must represent only the Board's actions.
- On behalf of the Board, support and provide counsel for the President/CEO. The Board President should communicate regularly with the President/CEO and clearly state Board

expectations on behalf of the Board. The President will ensure the President/CEO is regularly evaluated, serve as a sounding board, and work with the President/CEO to monitor Board requests and related workload impact on employees.

- Preside over Board meetings, ensure that discussion and decision-making are orderly, deliberate, and appropriate. The President must continually seek a balance between facilitating open exploration of diverse opinions, conduct meetings efficiently, and reach closure on issues.
- Work with the President/CEO to set meeting dates, times, and agendas and be familiar with pertinent issues. The President must ensure that all Board Members adhere to their role as policy-makers, functions, and support the mission and goals of CHPA in accordance with the CHPA Bylaws.
- Following discussions by the Board, appoint members to standing and ad hoc committees, as circumstances warrant.
- Speak on behalf of the Board in matters of CHPA business.
- Represent the Board at events, ceremonies, and meetings. The responsibility may be delegated by the President to other Board Members.
- Ensure compliance with the CHPA Bylaws of the Board of Directors.

No administrative procedure is required.

**Last Revised**      September 14, 2021