

# CHAVEZ HUIERTA

## K-12 PREPARATORY ACADEMY

<b>Book</b>	CHPA Board Policy Manual
<b>Section</b>	Chapter 3 Academic Affairs
<b>Title</b>	AP 3080 Concurrent Enrollment/Early College Program
<b>Number</b>	AP 3080 Concurrent Enrollment/Early College Program
<b>Status</b>	Active
<b>Legal</b>	HB 09-1319 Concurrent Enrollment Programs Act SB 09-285 Career and Technical Education Concurrent Enrollment C.R.S. 22-35-101 Concurrent Enrollment Programs Act Chávez/Huerta K-12 Preparatory Academy Board of Directors Chávez/Huerta K-12 Preparatory Academy/Pueblo Community College Memorandum of Understanding Chávez/Huerta K-12 Preparatory Academy/Colorado State University – Pueblo Memorandum of Understanding
<b>Adopted</b>	May 15, 2018
<b>Last Reviewed</b>	April 26, 2018

If a student is interested in participating in Concurrent Enrollment/Early College Program, the following administrative procedures will be followed:

1. Adequate high school credit acquisition- Students must progress in each of the subject areas as defined as graduation requirements. Students must earn a minimum of 1 credit in each subject area per year (exceptions will be made for 9<sup>th</sup> grade students and the PE/Health Requirement). Once a subject area's credit requirement is fulfilled additional classes in the area cannot be taken until another subject area's requirement has been fulfilled. Students may only enroll in college level transferrable classes through post-secondary level institutions (non-remedial classes).
  - a. Exceptions
    - i. 9<sup>th</sup> grade students may only take classes during the spring semester of their freshmen year, students will not have to earn a minimum one credit in each subject area each year.
    - ii. The PE/Health requirement will not be required as an Early College Program (ECP) expectation.
2. Grades- A student's grade point average (GPA) for participation in the Early College Program must be at least 3.0 based on the Dolores Huerta Preparatory High (DHPH) grading system. Students with GPAs between 2.5 and 3.0 will be evaluated on an individual basis and upon enrollment and acceptance of a pre-collegiate program. The most current GPA, and not cumulative, will be used to evaluate whether or not a student is eligible to

participate in the Early College Program. Additionally, students who have received a grade below a “C” will not be considered for, or be allowed to continue in, the Early College Program until his or her GPA is restored to the acceptable level listed above.

- a. Exceptions may be made with the approval of the DPHH Principal and Chávez/Huerta K-12 Preparatory Academy (CHPA) Executive Director.
3. Attendance and Behavior – A thorough review of a student’s attendance and behavior records must be completed before a student’s ECP registration is approved. Students with major or numerous behavior, attendance or truancy issues will not be allowed to participate in the Early College Program. Through the application process, students will need two teacher recommendations in order to enroll in the Early College Program. Students must participate in all state testing in order to be eligible for the Early College Program.
4. Passing Admission Scores - Students must have received at least the minimum acceptable admission score on one or more of the following areas: Reading (80+), Sentence Skills (95+), or Elementary Algebra (85+), as defined by the Accuplacer; Reading (17+), English (18+), or Math (23+), as defined by ACT, or Reading (480) SAT/PSAT, or Math (530) SAT/PSAT. Students will be required to continue to take the Accuplacer until all areas have been passed. In this way, students will have the opportunity to take more core level classes available at post-secondary education institutions.
5. Student Essay - For students to be considered for acceptance into the Early College Program, the student must submit a two page typed (double spaced) essay on “WHAT A COLLEGE EDUCATION MEANS TO ME?”
6. Re-enrollment - Students who complete a successful semester in concurrent enrollment may re-enroll in the program the following semester as long as the previously listed eligibility requirements are still met. Students do not have to submit a student essay for re-enrollment into the ECP Program.
  - a. If a student receives a “D” in a college class, the student will receive elective credit for the class. Based upon the current grade point average, the student may be ineligible to continue in the ECP program if the GPA has dropped below 3.0 (2.5 if enrolled in a pre-collegiate program).
  - b. Students who receive a failing grade, no credit, incomplete, or withdraw from any class must repay CHPA for tuition, books, and any fees incurred by CHPA for this class. Books not returned could incur additional costs to the student. Payment must be made before the student continues in the ECP program.
7. Students who are not successful in the ECP Program may not participate for a full semester. After this time, students may re-apply for enrollment again into the program. If a student is unsuccessful in more than one semester, the student may not re-apply to the program.
8. If other post-secondary institutions develop a Memorandum of Understanding (MOU) with CHPA for an Early College Program, students will need to meet those entrance requirements set forth by that post-secondary institution and CHPA through the MOU.

9. The Principal of DHPH may review and determine eligibility for any student wishing to participate and does not meet eligibility requirements. The Executive Director of CHPA must then also review and approve the recommendation for eligibility.

**Last Revised**      April 24, 2018