

CHAVEZ HUIERTA

K-12 PREPARATORY ACADEMY

Book	CHPA Board Policy Manual
Section	Chapter 1 Board of Directors
Title	AP 1330 Election of Student Representative (Ex Officio)
Number	AP 1330 Election of Student Representative (Ex Officio)
Status	In Revision
Legal	Chávez/Huerta K-12 Preparatory Academy Board of Directors
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Term of Office

The duly elected student shall serve a term of one academic year (August – May).

Eligibility

Students identified as incoming “seniors” by April of the ensuing academic year and who are enrolled in authorized classes offered via Dolores Huerta Preparatory High (DHPH) and have a current cumulative GPA of 2.5 at time of nomination shall be deemed eligible to run for the position of the Student Representative and must maintain required GPA throughout the academic year.

Election

The student representative shall be elected by a plurality (majority plus 1) vote of those voting in a regular election of the student body. All members of the student body (grades 6-12) may vote. In the event of a tie, a subsequent new election will be held for the candidates who are tied in votes. Normally, the election will be conducted during the spring semester and will be completed in time for the student member to take office upon return to school in August.

Alternate

Elected Student Representative shall name an alternate representative from their school when Student Representative is unable to attend a scheduled Board meeting. Should this occur, the Student Representative must notify the Executive Director or the Executive Assistant prior to the Board meeting. Notification of Board absence must be made by noon of the regularly scheduled Board meeting. Otherwise, no student representation will be allowed to speak on behalf of students at the Board meeting.

Recall

The Student Representative (Ex-Officio) may be recalled in an election conducted in the same manner as the election to office. An election will be called upon a presentation to the Executive Director of a petition signed by at least 30 percent of the students enrolled (6-12) at the time of filing the petition. No recall election will be held if the petition is received within 30 days prior to the end of the academic year (August – May).

Vacancy

Upon notice to the Executive Director that a vacancy has occurred, the Executive Director shall call a special election. No special election will be called if the vacancy occurs within 30 days prior to the end of the regular Board term (August – May). The Student Representative (Ex-Officio) position shall become vacant if the student elect becomes ineligible for the office, resigns, is recalled, or vacates the position for any other reason.

Non-Attendance

A Student Representative may be removed from the position if s/he does not attend 3 consecutive Board meetings.

Onboarding

Upon election to the position of Student Representatives, the representatives shall be required to participate in the following onboarding process as well as continuous communications:

- Meet with the Executive Director to discuss:
 - Bylaws of CHPA
 - Sunshine Law
 - Roberts Rules of Order
 - Board Policies
 - Role of a Board Member and engaging colleagues they represent
- Develop a plan of communication with their colleagues they represent
- Meet with the Executive Director on a monthly basis to review status of student activities , discuss concerns, and problem solve as well as provide input on topics as necessary.

Last Revised May 2, 2018