

CHÁVEZ HUIERTA

K-12 PREPARATORY ACADEMY

Book	CHPA Administrative Procedure Manual
Section	Chapter 1 Board of Directors
Title	AP 1130 Committees of the Board – Advisory Committee Members
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Committees of the Board of Directors may invite non-Board Members to participate in committees who have additional expertise or an interest to serve on a committee and are approved by the full Board.

Prospective Advisory Committee Members application process includes:

1. Prospective Advisory Committee Members who express interest or be invited to consider serving on a committee due to interest or expertise by Board Members or recommended to serve on a committee will be provided information related to this assignment.
2. Review the committee descriptions and select a committee of interest.
3. Complete an application to the committee of choice and agree to serve on the committee as scheduled.
4. Agree to a background check.
5. Meet with the committee of choice to discuss interest or expertise that can be of use to the said committee.
6. Said committee chair shall submit for recommendation to the full Board for approval to participate on the committee.
7. Advisory Committee members shall be provided meeting times/dates and provided agendas for the committee meetings and abide by committee protocols.
8. Advisory Committee recognize they are to provide input to the committee on agenda items but shall not have a vote on recommendations forwarded to the greater Board for approval.
9. Advisory Committee Members are requested to submit a letter of resignation to the committee chair to stop serving on the committee at any time they wish to discontinue service.