

## K-12 PREPARATORY ACADEMY

## CHPA BOARD MEETING MINUTES DHPH Cafeteria and Live Stream Tuesday, June 8, 2021 - 5:45 P.M.

Meeting Date: Tuesday, June 8, 2021

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Steven Trujillo, Cindy Ayala-Cooper, Angela Giron, John Lopez, James Salazar, Natasha Leslie and

Stephen Varela

Absent: None

Higher Education Representatives (Ex-Officio Members): Maria de la Cruz

Absent: Dr. Derek Lopez

Others Present: Dr. Richard Durán, President/CEO; Shannon Behling, HR Director; Jack Bay, CBO; Loretta Cruz, IT Director; Michael Burgess, IT Coordinator (remote); Charles Roldan, IT Staff and Tom Weston (remote), School District 60 Charter School Liaison

**Guests: None** 

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:45 p.m. by the CHPA Board President, Steven Trujillo.

Roll Call of CHPA Board Members constituted a quorum.

Executive Session 5:48 p.m. AT Stephen Varela moved to enter into Executive Session for discussion

of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by James Salazar with a unanimous vote by all members present. No

discussion. Motion carried.

Exit Executive Session 6:58p.m. AT Cindy Ayala-Cooper moved to exit Executive Session, seconded by

Stephen Varela with a unanimous vote by all members. No

discussion. Motion carried.

Roll Call for High Education Representatives (Ex-Officio Members)

I Maria de la Cruz was in attendance, Dr. Derek Lopez was absent.

Open Session began at 7:01 p.m. I Welcome and Pledge of Allegiance was conducted by President, Steven

Trujillo.

Modifications/Approval of Agenda I No modifications to the agenda were required.

AT Stephen Varela motioned to approve the agenda as provided,

seconded by Angela Giron with a unanimous vote by all members

present. No discussion. Motion carried.

Public Forum I There were no requests for public comment.



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### Farewell Recognition of Retiring Board Members

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Steven Trujillo and Cindy Ayala Cooper were recognized for their years of service to the Board of CHPA, comments from Board Members and final remarks by Steven and Cindy were given, followed by a short break.

#### **CEO's Report**

The new flythrough video of the transition building was screened. Dr. Durán reviewed highlights from his report; Scholarship fundraising will net approximately \$18,000. CHPA has been placed as an alternate in the first round of the BEST Grant, Administration will follow up to request moving to a priority one status for full funding; there may be an opportunity if additional funds are put into the grant. Awards of Excellence were given at the last Staff PD, Steven Trujillo also received an award. The summer program started June 7th with enrollment of 102 students at CCA, 140 students at ECMS and 55 students at DHPH; 96 students are being bussed to the campus; students will be participating in summer programs at the YMCA.

#### **Board Committee Reports**

a. Finance Committee

John Lopez, Committee Chair reported that new FTE's will be presented to the Board for approval; construction on the transitional building continues; improvements to the baseball and softball fields are in progress; Jack Bay reported that CHPA received forgiveness for the PPP SBA loan; purchase of the land for the fields from the Diocese of Pueblo is under review. ESSER funds reports will be submitted; the approved budget was submitted to District 60.

### **Approval Items**

a. FTE's

Stephen Varela motioned to approve the requested FTE's, seconded by John Lopez with a unanimous vote by all members and no discussion. Motion carried.

b. 2021-22 Board of Directors Meeting Dates

AT Cindy Ayala-Cooper motioned to approve the 2021-22 Board meeting dates, seconded by James Salazar with a unanimous vote by all members and no discussion. Motion carried.

#### **Consent Agenda Items:**

- a. Approve Board Meeting Minutes for May 8, 2021
- b. Approve of Bills and Payroll for April, 2021
- c. Personnel Report

AT John Lopez motioned to approve the consent agenda items, seconded by Natasha Leslie with a unanimous vote by all members and no discussion. Motion carried.

#### **Informational Items:**

a. Strategic Plan Update I

Steven Trujillo encouraged Board Members to review the plan and give any suggestions to Dr. Durán by end of June. Work on the plan will continue in preparation for approval in July; it was also suggested that a dashboard be created to communicate progress.

b. Updated 2021-22 Budget I

Steven suggested Board Members review the budget and refer any questions to Dr. Durán.

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Maria de la Cruz reported that PCC is addressing challenges of declining enrollment due to the pandemic, they are providing students a flexible schedule. They are creating a strategic plan to improve achievement, increase technology, offer credit for prior learning with assessments requirements and increasing apprenticeship opportunities. They are also offering a bachelor degree in security software development. PCC will have for the first time a Director of Diversity to address the achievement gap and examine learning objectives.

#### **Discussion Items:**

a. Board Member Activities

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Angela Giron reported that the Boys & Girls Club is awaiting response on the 21<sup>st</sup> Century Grant which includes CCA and a few other District 60 schools. The grant is for 5 years and will offer afterschool and summer learning programs.

**Swearing of 2021-22 Officers** 

Steven Trujillo, Board President administered the oath of office to the following Board Members in their respective elected positions effective July 1, 2021:

John Lopez, President

Stephen Varela, Vice President James Salazar, Treasurer Natasha Leslie, Secretary

The gavel was passed to the incoming Board President.

**Future Agenda Items** 

I No items were reported

I Yearbooks were given to Board Members.

7:44p.m. Adjournment

 $\mathbf{AT}$ 

Steven Trujillo moved to adjourn the meeting, seconded by Cindy Ayala-Cooper with a unanimous vote by all members and no discussion. Motioned carried.

Prepared by:

Lorrie J. Marquez, Executive Assistant

Verified by:

Vatasha Leslie, CHPA Board Secretary

Date:

Date:

7/13/