

CHPA BOARD MEETING MINUTES DHPH Cafeteria Tuesday, April 13, 2021 - 5:45 P.M.

Meeting Date: Tuesday, April 13, 2021

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Steven Trujillo, Cindy Ayala-Cooper, Angela Giron, John Lopez, James Salazar, Natasha Leslie and

Stephen Varela

Absent: None

<u>Higher Education, Faculty and Student Representatives (Ex-Officio Members)</u>: Dr. Derek Lopez (remote), Maria de la Cruz (remote), Gerri Salazar (remote), Maeve Garvey, Lisa Kogovsek and Dante Budd

Absent: None

Others Present: Dr. Richard Durán, President/CEO; Shannon Behling, HR Director; Jack Bay, CBO; Fred Segura, DHPH Principal; Brian Dale, ECMS Principal; Yolanda Ortega, CCA Principal, Loretta Cruz, IT Director; Michael Burgess, IT Coordinator and Tom Weston (remote), School District 60 Charter School Liaison

Guests: Faculty Members Scott Hansen and Michael Hildeman

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:45 p.m. by the CHPA Board President, Steven Trujillo.

Roll Call of CHPA Board Members constituted a quorum.

Executive Session 5:46 p.m. AT Stephen Varela moved to enter into Executive Session for discussion

of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by John Lopez with a unanimous vote by all members present. No

discussion. Motion carried.

Exit Executive Session 6:16 p.m. AT Angela Giron moved to exit Executive Session and seconded by

Cindy Ayala-Cooper with a unanimous vote by all members present.

No discussion. Motion carried.

Open Session began at 6:21 p.m. I Welcome and Pledge of Allegiance was conducted by President, Steven

Trujillo.

Roll Call of Faculty, Higher Education Representatives and Student Representative (Ex-Officio Members)

I All were in attendance.

Modifications/Approval of Agenda I No modifications to the agenda were required.

AT Cindy Ayala-Cooper motioned to approve the agenda as provided,

seconded by Stephen Varela with a unanimous vote by all members

present. No discussion. Motion carried.

Public Forum I There were no requests for public comment.

CHPA Board of Directors Meeting Minutes April 13, 2021 - Page 1



K-12 PREPARATORY ACADEMY

President/CEO's Report

Dr. Durán reported that the SWOC analysis was conducted with the staff and will be conducted with the SAC members. Senior Scholarship Fundraising events of a Virtual Auction, Golf Tournament and the May 20th Carlos Mencia performance were mentioned; 500 tickets will be sold for the PG13 performance. Commercials in both English and Spanish for Kindergarten enrollment and promoting ECP are running on KRDO and Telemundo. Assessments are taking place at ECMS and CCA, due to COVID-19 the goal of testing 95% of the students is not possible; test results will not impact the school.

Study Session

a. Student Trip to Washington DC

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Scott Hansen, Michael Hildeman and Maeve Garvey presented on the trip including a PowerPoint presentation. They proposed to postpone the 2021 trip due to COVID-19 restrictions and the limited experience the students were promised; fundraising efforts were hindered due to the pandemic restrictions, they have raised \$25,000 through various activities; the liability information was also reviewed. Parents agreed on postponing the trip to the three states Virginia, Maryland, and Washington DC; but are requesting Board approval for May 2022. Closeup, the firm working with CHPA to coordinate the trip, will not raise prices for next year. If approved more students may be have the opportunity to sign up for next year's trip. Fundraising will be started again in August 2021. Dr. Durán added that any out of state travel must be approved by the Board.

Student Representative Report

Ι

Dante Budd reported that overall everything is going well with the students now that school is back to in person learning. Seniors are preparing for graduation and the memorial assembly. Underclass students are studying and getting ready for PSAT and SAT testing; ECMS students are on remote learning due to quarantine. Dr. Durán informed the Board that the election for next year's Student Representative will take place before the end of the school year. President Trujillo thanked Dante for his service to the Board and students.

Faculty Representatives' Report

- I
- a. Gerri Salazar K-5
- b. Maeve Garvey 6-8
- c. Lisa Kogovsek 9-12

Faculty members reviewed their submitted reports with Board members having the opportunity to ask questions.

Higher Education Representative Reports

a. Dr. Derek Lopez - CSU-Pueblo

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Dr. Lopez shared with the Board that CSU-P will return to full online instruction after spring break; an in-person graduation will be held May 8th. Enrollment at the university is down by 30%; administration is strategizing on how to increase the enrollment. CSU-P is sponsoring a teaching workshop that our faculty may have the opportunity to participate June 7 and 8, June 14 and 15 paid for by Title V grant funds, Dr. Lopez will email the information to Dr. Durán.



b. Maria de la Cruz - Pueblo Community College

PCC is gearing up for summer classes; they are doing an intensive look at data and how to recapture student, Steven Trujillo will be the Keynote Speaker at PCC's May 14th Commencement Ceremony.

Board Committee Reports:

- a. Finance Committee Chair: John Lopez, Treasurer
 - John Lopez reported CARES allocations and ESSER funds amount to approximately \$5M+, the funds will help our institution and save our reserves. Jack Bay reviewed the preliminary budget. Work continues on the purchase of the land for the softball fields; a Wellness Grant was submitted to enhance the football field. Jack Bay reported that he is anticipating an increase of PPR. The BEST Grant funds of \$100M will be put back into the program; Dr. Durán and Jack will be interviewed by the BEST Grant committee; funded projects will be announced mid-May.
- b. Board Recruitment and Nominating Committee Chair: Cindy Ayala-Cooper, Vice President
 - Cindy Ayala-Cooper reported that the Board election of Officers will be held in accordance of the bylaws later in tonight's agenda.
- c. Policy Committee Chair: Angela Giron, Secretary
 - I Angela Giron reported that no policies were reviewed for the April 2021 meeting.
- d. Bylaw Committee Chair: Steven Trujillo, President
 - I Steven Trujillo reported that the committee did not meet.

Election of Officers:

- a. Nominator/Nominated Statements
 - I President Steven Trujillo reported that the incoming officers should prepare for taking office in July 2021, suggested that they take the opportunity to get acclimated and ask questions. Board members who submitted nominations spoke about the member they nominated.
- b. Election I Ballots were handed out, collected and counted by Lorrie Marquez.

 Election results were announced by President Trujillo, officers staring
 July 1, 2021 through June 2022 are:

John Lopez, President Stephen Varela, Vice President James Salazar, Treasure Natasha Leslie, Secretary

Approval Items:

a. Washington DC Trip AT James Salazar motioned to approve the student Washington DC trip for 2022, seconded by Stephen Varela with a unanimous vote by all members and no discussion. Motion carried.



Consent Agenda Items:

- a. Approve Board Meeting Minutes for March 9, 2021 Lorrie Marquez
- b. Approve of Bills and Payroll for February 2021 Jack Bay
- c. Personnel Report-Shannon Behling
 - AT John Lopez motioned to approve the consent agenda items, seconded by Stephen Varela with an individual unanimous vote by all members present and no discussion. Motion carried.

Discussion Items:

- a. Board Member Comments and Activities
 - D The parent survey that will provide data for the strategic plan was discussed; Dr. Durán reported that administration creates the surveys, results will be reported to the Board. John Lopez asked about how questions are weighted, further discussion about data will be held at the May 2021 Board Retreat.
 - I Angela Giron commented that she was impressed with presentation from the faculty about the Washington DC trip and the determination of postponing the trip.
 - I Board members were asked to contact Dr. Durán with any items that they would like to address at the Board Retreat.

Future Agenda Items

I No items were suggested.

8:07p.m. Adjournment

AT Cindy Ayala-Cooper moved to adjourn the meeting, seconded by John Lopez with a unanimous vote by all members present and no discussion. Motioned carried.

Prepared by:

Lorrie Marquez, Executive Assistant

Verified by:

Angela Giron, CHPA Board Secretary

Date: