



K-12 PREPARATORY ACADEMY

CHPA BOARD MEETING MINUTES

Via Zoom

Tuesday, March 9, 2021 - 5:45 P.M.

Meeting Date: Tuesday, March 9, 2021

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Steven Trujillo, Cindy Ayala-Cooper (joined at 5:51p.m.), Angela Giron, John Lopez, James Salazar, Natasha Leslie and Stephen Varela

Absent: None

Higher Education, Faculty and Student Representatives (Ex-Officio Members): Dr. Derek Lopez, Maria de la Cruz, Gerri Salazar, Maeve Garvey, Lisa Kogovsek and Dante Budd

Absent: None

Others Present: Dr. Richard Durán, President/CEO; Shannon Behling, HR Director; Fred Segura, DPHH Principal; Brian Dale, ECMS Principal; Yolanda Ortega, CCA Principal, Kelly Cox, Executive Director Student Services; Robin Archuleta, Director of Enrollment and Marketing; Michael Burgess, IT Coordinator and Jim Chapman, School District 60 Charter School Liaison

Guests: None

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:46 p.m. by the CHPA Board President, Steven Trujillo.

Roll Call of CHPA Board Members constituted a quorum.

Executive Session 5:48 p.m. AT James Salazar moved to enter into Executive Session for discussion of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by John Lopez with a unanimous vote by all members present. No discussion. Motion carried.

Exit Executive Session 6:04 p.m. AT James Salazar moved to exit Executive Session and seconded by John Lopez with an individual unanimous vote by all members present. No discussion. Motion carried.

Open Session began at 6:15 p.m. I Welcome and Pledge of Allegiance was conducted by President, Steven Trujillo.

Roll Call of Faculty, Higher Education Representatives and Student Representative (Ex-Officio Members)

I All were in attendance.

Modifications/Approval of Agenda AT Angela Giron motioned to approve the agenda as provided, seconded by James Salazar with a unanimous vote by all members present. No discussion. Motion carried.

Public Forum	I	There were no requests for public comment.
President/CEO's Report	I	Dr. Durán reported that Karen Ortiz has accepted the position of CAO, she will work as a consultant until her July 1 st start date. CHPA is now offering tutoring for students at the Rawlings and Lucero Libraries, the Boys & Girls Club and on campus. It was reported that Esports is off the ground, Michael Burgess, team coach reported to the Board that 12 students participating on the team. CHPA will be hosting a Town Hall Meeting with Pueblo County, community members will have the opportunity to ask Commission Ortiz questions about County projects. DPHH hosted the Regional Wrestling tournament, compliments were given to Kim Sanchez, DPHH AP for her success at organizing the event, 6 wrestlers will be competing at the state match.
Study Session		
a. Summer Instruction Session	I	Dr. Durán reported on that the Summer Session is scheduled June 6 th through July 14 th , grades will not be posted, all students are encouraged to attend, but it is not mandatory. Each Principal and Kelly Cox reviewed their PowerPoint presentation information outlining programming and teacher qualifications. The number of teachers required for the Summer Session will be based upon enrollment. The 21 st Century Grant if awarded may provide help at CCA with the Summer Session. Full transportation and food service will be provided. The deadline for students to enroll will probably be the end of April, marketing will need to be done for the Summer Session.
Student Representative Report		
a. Dante Budd	I	Dante reported that he met with the Principals from each academy and found that students are adjusting being back learning in the classroom setting and are following the COVID-19 guidelines. CMAS testing will take place in April. The Senior Luncheon will be held April 22 nd , the Graduation Ceremony will take place May 21 st ; they are awaiting information from the Health Dept. to find out if a Prom can be held.
Faculty Representatives' Report	I	Faculty members reviewed their submitted reports with Board members having the opportunity to ask questions.
a. Gerri Salazar K- 5		
b. Maeve Garvey 6-8		
c. Lisa Kogovsek 9-12		
Higher Education Representative Reports		
a. Dr. Derek Lopez – CSU-Pueblo	I	Dr. Lopez reported the CSU-Pueblo students are back on campus for in person classes. Graduate enrollment is up; the Graduation Ceremony will be held in person.
b. Maria de la Cruz – PCC	I	Ms. de la Cruz reported that PCC students are back on campus student for in person classes but may join virtually. Dr. Mottet and Dr. Erjavec have united efforts to participate in the Bridge to Bachelor's Degree Program to impact the students of Pueblo. A day of dialogue will take place March 15 th to discuss CDE's Equity report, they are working to

address issues of diversity, equality and inclusion efforts. Maria met with Dr. Durán, Fred Segura and Theresa Martinez-Blasing to discuss a new apprentice program, one DPHH student has applied for the program.

Board Committee Reports:

- a. Finance Committee – Chair: John Lopez, Treasurer
 - I John Lopez reported that the Committee will be recommending the new salary schedule and benefits package including payment of staffs’ dental and vision coverage to the Board for approval; the new salaries will place CHPA between D60 and D70 salaries, which help with staff recruitment and retention. The BEST Grant is submitted and we are awaiting the decision. Jack Bay is working on the purchase the land where the softball fields are located from the Diocese of Pueblo. Jack is also working with the contractors on the new transition building.
- b. Board Recruitment and Nominating Committee – Chair: Cindy Ayala-Cooper, Vice President
 - I No Report
- c. Policy Committee – Chair: Angela Giron, Secretary
 - I No meeting was held, the Committee reviewed revised BP and AP 5010 Employee Leaves of Absence which was changed to comply with the Healthy Family Workplace Act. The information was reviewed by committee members via email and will be recommended to the Board for approval.
- d. Bylaw Committee – Chair: Steven Trujillo, President
 - I No report

Approval Items:

- a. 2nd Quarter Financials AT **John Lopez motioned to accept the Second Quarter Financials; seconded by James Salazar with a unanimous vote by all members present. No discussion. Motion carried.**
- b. BP 5010 Employee Leaves of Absence AT **Cindy Ayala-Cooper motioned to approve BP 5010 Employee Leaves of Absence, seconded by Angela Giron with a unanimous vote by all members present. No discussion. Motion carried.**
- c. Salary Schedule/Employer Health Coverage Contribution AT **John Lopez motioned to approve the new Salary Schedule and Employer Health Coverage Contribution, seconded by James Salazar; discussion regarding different pay schedule rates were discussed, with a unanimous vote by all members present. Motion carried.**
- d. Academic Calendar 2021-22 AT **James Salazar motioned to approve the 2021-22 Academic Calendar, seconded by Natasha Leslie, discussion of revisiting the 4-day school week was proposed by John Lopez, Dr. Durán reminded the Board of how the change to the 4-day school week benefited the retention and recruitment of faculty; Dr. Durán will create a survey to provide more information on the subject, with a unanimous vote by six members and an apposed vote by John Lopez. Motion carried.**

Consent Agenda Items:

- a. Approve Board Meeting Minutes for February 9, 2021
- b. Approve of Bills and Payroll for January, 2021
- c. Personnel Report—Shannon Behling

AT John Lopez motioned to approve the consent agenda items, seconded by Angela Giron with an individual unanimous vote by all members present and no discussion. Motion carried.

Discussion Items:

- a. AP 5010 Employee Leaves of Absence

I It was suggested that Board Members read the AP and refer any questions to Dr. Durán.

- b. Board Election of Officers 2021-22

I Steven Trujillo suggested the Board conduct officer elections in April to help with the transition for a new Board President and Vice President; members were asked to send nomination to Lorrie Marquez, a vote will be taken at the April 13th Board meeting.

- c. Board Member Comments and Activities

I John Lopez thanked Dr. Durán and the staff for all their hard work on the new salary schedules.

I Angela Giron commented that you enjoyed representing CHPA at the Latino Chamber of Commerce's Annual Dinner at Nachos last month; she also is happy, disappointed and proud to learn that Maeve Garvey is leaving the school to complete her PhD. The Boys & Girls Club of Pueblo County is working with CCA, Minnequa Elementary and Central High School to submit a 21st Century Grant from federal government, the grant was created to provide students and their families with enrichment opportunities and services during non-school hours; the submission is due mid-April; awards will be announced in May and if selected the program will start in fall 2021.

I Cindy Ayala-Cooper thanked CHPA for choosing Nachos as their location for the Latino Chamber of Commerce dinner.

I Steven Trujillo thanked everyone who attended the Latino Chamber Dinner; he also thanked the faculty and IT team for all their support to make Board meetings more efficient.

I Mr. Segura informed the Board of the Virtual Auction scheduled April 12th through 19th and golf tournament scheduled for April 23rd at Desert Hawk Golf Course; the funds raised go toward scholarships for our DHPH Seniors students who will attend college or the military.

Future Agenda Items

I Esports study session

7:58p.m. Adjournment

AT Angela Giron moved to adjourn the meeting, seconded by Cindy Ayala-Cooper with a unanimous vote by all members present and no discussion. Motioned carried.

Prepared by: 
Lorrie Marquez, Executive Assistant

Date: 4/13/21

Verified by: 
Angela Giron, CHPA Board Secretary

Date: 4-13-2021