



K-12 PREPARATORY ACADEMY

CHPA BOARD MEETING MINUTES

Via Zoom

Tuesday, February 9, 2021 - 5:45 P.M.

Meeting Date: Tuesday, February 9, 2021

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Steven Trujillo, Cindy Ayala-Cooper, Angela Giron, John Lopez, James Salazar, Natasha Leslie and Stephen Varela (Stephen signed onto the meeting at 6:30p.m.)

Absent: None

Higher Education, Faculty and Student Representatives (Ex-Officio Members): Dr. Derek Lopez, Maria de la Cruz, Gerri Salazar, Maeve Garvey, Lisa Kogovsek and Dante Budd (Dante signed onto the meeting at 6:20p.m.)

Absent: None

Others Present: Dr. Richard Durán, President/CEO; Shannon Behling, HR Director; Jack Bay, Chief Business Officer; Fred Segura, DPH Principal; Brian Dale, ECMS Principal; Yolanda Ortega, CCA Principal, Kelly Cox, Executive Director Student Services; Robin Archuleta, Director of Enrollment and Marketing; Theresa Martinez-Blasing, DPH Counselor and Tom Weston, School District 60 Charter School Liaison

Guests: None

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:45 p.m. by the CHPA Board President, Steven Trujillo via Zoom.

Roll Call of CHPA Board Members constituted a quorum.

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| Executive Session 5:46 p.m. | AT | Angela Giron moved to enter into Executive Session for discussion of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by Natasha Leslie with an individual unanimous vote by all members present. No discussion. Motion carried. |
| Exit Executive Session 6:12 p.m. | AT | Angela Giron moved to exit Executive Session and seconded by James Salazar with an individual unanimous vote by all members present. No discussion. Motion carried. |
| Open Session began at 6:15 p.m. | I | Welcome and Pledge of Allegiance was conducted by President, Steven Trujillo. A second rollcall was conducted with all members with the exception of Stephen Varela were present. |
| Roll Call of Faculty, Higher Education Representatives and Student Representative (Ex-Officio Members) | I | All were in attendance with the exception of Lisa Kovosek and Dante Budd who both joined a few minutes after rollcall. |

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- Modifications/Approval of Agenda** AT **John Lopez motioned to approve the agenda as provided, seconded by Cindy Ayala-Cooper with an individual unanimous vote by all members present. No discussion. Motion carried.**
- Public Forum** I There were no requests for public comment.
- President/CEO's Report (5 Minutes)** I Dr. Durán congratulated Theresa Martinez-Blasing, counselor at DPHH for being recognized by the College Board Counselor Recognition Program who honors innovative middle and high school counselors who go the extra mile to expand opportunity for students; she is only four counselors recognized in Colorado.
- I Dr. Durán reported that an announcement was sent to parents letting them know of the decision to return to full in person instructional as of February 16, 2021; parents were asked to select remote only or return to full in person model for their child(ren). At CCA and ECMS approximately 2/3's of the students will attend in person and at DPHH approximately 40% will return to full in person learning. It was decided to delay the students return to ECMS to March 1st. Approximately 100 Faculty and Staff members have signed up to receive a vaccine this weekend. Enrollment has dropped by 14 students, due to some moving out of town.
- Study Session**
- a. **MOY Assessment Data – Principals**
- I Principals and Kelly reviewed the data for each academy provided in a PowerPoint presentation; including reading, writing and math; attendance noting hybrid and full remote percentages. Data in each grade level for ELL and students on IEP's also reviewed. DPHH math, reading, language arts, science and PSAT and SAT scores compared with the state, national and D60 averages (PSAT was optional for state, nation and D60, it was mandatory for our students); growth was lower than a typical year due to remote instruction. Dr. Durán commented that the spottiness in terms of growth is why we need to move forward to full in person instruction to help students move forward; administration will have discussions of innovative ways of what can be done over summer. Administration has not yet discussed retention of students; the state is taking into consideration the impact of COVID-19.
- Student Representative Report** I Dante Budd reported that students are feeling very enthusiastic about returning to full in person instruction; mostly getting back to normal school and interacting with teachers and friends.

Faculty Representatives' Report

I Faculty members reviewed their submitted reports. The staff loves the new carpet at CCA. High school faculty will continue to teach both in person and remotely thru the school year.

Higher Education Representative Reports

a. Dr. Derek Lopez – CSU-Pueblo

I Dr. Lopez reported that enrollment at CSU-P is down but they are hoping to rebound in the summer. They will be in full in person instruction starting February 22nd. He also reported that they were not awarded the RISE Grant which would have been a collaboration with CHPA, PHEF and CSU-P but they look forward to collaborate on future opportunities.

b. Maria de la Cruz – PCC

I Maria reported that enrollment this semester at PCC is down approximately 12%. They are offering a flex option for students to attend in person or remotely; some programs with lab components require in person instruction. Maria will be meeting with Dr. Durán and other CHPA Administrators to explore technology education opportunities through a P-TECH Program for students starting in 9th grade and transitioning to CSU-P. Currently there are no P-TECH programs at high schools in Pueblo; the apprentice program will require 3 days per week at an industry site and will be launched in the fall. The State of Colorado's equity report has been published and includes information regarding the disparity of higher education; a Day of Dialog is planned for March 15th to discuss unity and inclusion.

Board Committee Reports

a. Finance Committee – Chair: John Lopez, Treasurer

I John Lopez reported that the Ground-Breaking Ceremony for the new transition building was held on February 4th. The committee is recommending three FTE's to the Board of Directors for approval. The negotiations for the purchase of the softball fields are ongoing with the Diocese of Pueblo. The BEST Grant has been resubmitted. The CCA Building Corporation will undergo a name change to CHPA Building Corporation. Jack Bay reported that he is working with construction and finance teams going over the construction schedule and the budget to presented to the Board of Directors in March. Jack Bay is officially a member of CDE's Financial Policy and Procedures Committee on behalf of CHPA. An updated version of the virtual tour of the new transitional building was played.

b. Board Recruitment and Nominating Committee – Chair: Cindy Ayala-Cooper, Vice President

I The committee did not meet, no report.

c. Policy Committee – Chair: Angela Giron, Secretary

I The committee did not meet, no report.

d. Bylaw Committee – Chair: Steven Trujillo, President

I The committee did not meet, no report.

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Approval Items:

a. FTE's

1. Bilingual ELL Paraprofessional
2. Digital Communications Specialist
3. Research and Student Assessment Analyst

AT **Stephen Varela motioned to approve the three FTE position, seconded by John Lopez with an individual unanimous vote by all members present. No discussion. Motion carried.**

b. Accept 2nd Quarter Financials

AT **John Lopez motioned to accept the Second Quarter Financial documents, seconded by James Salazar with an individual unanimous vote by all members present. No discussion. Motion carried.**

Consent Agenda Items:

- a. Approve Board Meeting Minutes for January 12, 2021 – Lorrie Marquez
- b. Approve of Bills and Payroll for December, 2020 – Jack Bay
- c. Personnel Report—Shannon Behling

AT **Angela Giron motioned to approve the consent agenda items, seconded by Natasha Leslie with an individual unanimous vote by all members present and no discussion. Motion carried.**

Discussion Items:

a. Board Member Comments and Activities

I Steven Trujillo reported that the Latino Chamber will be holding their Annual Dinner on Saturday, February 27th at several local restaurants where they will recognize award recipients; he thanked CHPA for the purchase of table at Nachos for the event.

I John Lopez suggested that the Board revisit the number of Board Members starting next year.

Future Agenda Items

I Steven Trujillo reminded Board Members of the importance of the upcoming retreat.

8:00p.m. Adjournment

AT **Stephen Varela moved to adjourn the meeting, seconded by Angela Giron with an individual unanimous vote by all members present and no discussion. Motioned carried.**

Prepared by:


Lorrie Marquez, Executive Assistant

Date:

3/9/21

Verified by:


Angela Giron, CHPA Board Secretary

Date:

3/9/2021

(signed by Steven Trujillo, CHPA Board President, in the absence of the Board Secretary)