

K-12 PREPARATORY ACADEMY

CHPA BOARD MEETING MINUTES

Via Zoom

Tuesday, December 8, 2020 - 5:45 P.M.

Meeting Date: Tuesday, December 8, 2020

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Steven Trujillo, Cindy Ayala-Cooper (Cindy joined at 6:50p.m.), Angela Giron, John Lopez, James Salazar and Stephen Varela

Absent: Natasha Leslie

Higher Education, Faculty and Student Representatives (Ex-Officio Members): Dr. Derek Lopez, Maria de la Cruz, Gerri Salazar, Maeve Garvey, Lisa Kogovsek and Dante Budd

Others Present: Dr. Richard Durán, President/CEO; Shannon Behling, HR Director; Jack Bay, Chief Business Officer; Fred Segura, DPHH Principal; Brian Dale, ECMS Principal; Yolanda Ortega, CCA Principal; Loretta Cruz, IT Director.

Guests: None

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:45 p.m. by the CHPA Board President, Steven Trujillo via MS Teams.

Roll Call of CHPA Board Members constituted a quorum.

Executive Session 5:47 p.m.

AT John Lopez moved to enter into Executive Session for discussion of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by James Salazar with an individual unanimous vote by all members present. No discussion. Motion carried.

Exit Executive Session 5:58 p.m.

AT Angela Giron moved to exit Executive Session and seconded by John Lopez with an individual unanimous vote by all members present. No discussion. Motion carried.

Open Session began at 6:15 p.m.

I Welcome and Pledge of Allegiance was conducted by President, Steven Trujillo.

Roll Call of Faculty, Higher Education Representatives and Student Representative (*Ex-Officio Members*)

I All were in attendance with the exception of Maria de la Cruz

Modifications/Approval of Agenda

AT Angela Giron motioned to approve the agenda with as provided, seconded by Natasha Leslie with an individual unanimous vote by all members present. No discussion. Motion carried.

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- Public Forum** I There were no requests for public comment.
- President/CEO's Report**
- I Dr. Durán reported that Tom Weston is working on the annual evaluation of CHPA, a draft has been sent to Dr. Durán, the reported will be presented to D60's Board in January 2021; Steven Trujillo and Dr. Durán will participate in board meeting and answer any questions.
- I Dr. Durán reported that student grades will follow the Board Policy; each academy is addressing grades impacted by COVID-19 for those students who have IP's, D's and F's.
- Student Representative Report**
- a. Dante Budd I Dante reported that he spoke to students who told him that their college professors and teachers are not managing Google Classroom and are showing up late for classes; students are losing interest in classes. He had not shared this information with Ms. Segura or Dr. Durán but was encouraged to do so at the onset of hearing this type of information.
- Faculty Representatives' Report**
- a. Gerri Salazar K-5 I Each Representative gave an overview of their written report with Board Members having the opportunity to ask questions.
- b. Maeve Garvey 6-8
- c. Lisa Kogovsek 9-12
- Higher Education Representative Reports**
- a. Dr. Derek Lopez – CSU-Pueblo I CSU-P is in finals week and grades are due Monday, December 14th. The University's spring enrollment down but they are experiencing a 2% increase of transfer students with grant funding. Full remote learning is under consideration for spring. The university is currently working on a RISE Grant to help engage online curriculum develop and training.
- b. Maria de la Cruz – PCC Not in Attendance
- Board Committee Reports:**
- a. Finance Committee – Chair: John Lopez, Treasurer I John Lopez reported that geology study is being conducted for the transitional building. Additional COVID-19 expenses are part of the budget. Jack Bay reported biggest difference in the budget are the COVID-19 expenses and the hybrid model. CARE's funding has helped with technology expenses. The First Quarter Financial Report and Revised Budget will be presented to the Board for approval. Administration is working with the Diocese of Pueblo to address the possible purchase of the land where the softball fields sit.

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- I All permits have been submitted to the state for the transition building and the bus barn. A groundbreaking ceremony will be planning for January. Jack is working on the new BEST Grant submission. Bond funded repairs are being done at CCA. The Buzz-In Security System is now working in at all three academies.
- b. Board Recruitment and Nominating Committee – Chair: Cindy Ayala-Cooper, Vice President
 - I No committee report.
- c. Policy Committee – Chair: Angela Giron, Secretary
 - I No committee report.
- d. Bylaw Committee – Chair: Steven Trujillo, President
 - I Steven Trujillo reported that the committee met to discuss the size of the board; benchmarks from other schools of our size were reviewed; the committee is recommending for the Board’s approval reducing the board to 5 members, through attrition as of for July 2021. We will need to address the staggering seats so only 1 Board Member goes off the board each year.

Approval Items:

- a. First Quarter Financial Report AT **John Lopez motioned to accept the financial report, seconded by Stephen Varela with an individual unanimous vote by all members present and no discussion. Motion carried.**
- b. Resolution for Revised 2020-21 Budget AT **Cindy Ayala-Cooper motioned to accept the Revised 2020-21 Budget, seconded by Stephen Varela with an individual unanimous vote by all members present and no discussion. Motion carried.**
- c. Bylaw Changes AT **Stephen Varela motioned to approve the Bylaw changes, seconded by James Salazar with an individual vote by all members present with one “No” vote by John Lopez and a unanimous vote by all other members present and discussion of how the committee structure can change to help with a pool of Board Candidates. Motion carried by a majority vote.**

Consent Agenda Items:

- a. Approve Board Meeting Minutes for November 10, 2020 – Lorrie Marquez
- b. Approve of Bills and Payroll for October, 2020 – Jack Bay
- c. Personnel Report—Shannon Behling
 - AT **John Lopez motioned to approve the consent agenda items and seconded by Natasha Leslie with an individual unanimous vote by all members present and no discussion. Motion carried.**

Discussion Items:

- a. 2021 Colorado League of Charter Schools (CLCS) Conference March 3-5, 2021
 - I New Board Members are encouraged to attend the CLCS Conference and to let Dr. Durán's office know if they are able to attend.

- b. Board Member Comments and Activities
 - I Angela Giron commented she was happy to be able to give the stipend to the staff; John Lopez, Natasha Leslie, Stephen Varela and James Salazar wished everyone a Merry Christmas and thanked everyone; Cindy Ayala-Cooper thanked the teachers. Steven Trujillo reported that the Latino Chamber is working on support to the business community, he encouraged everyone to support our local business and thanked the Board and Staff for all the work they do on behalf of our students.

Future Agenda Items


- I Members were encouraged to contact Dr. Durán if they have any agenda items for next month's meeting.

7:21 p.m. Adjournment

- AT **Angela Giron moved to adjourn the meeting, seconded by Cindy Ayala-Cooper with an individual unanimous vote by all members present. No discussion. Motioned carried.**

Prepared by: 
Lorrie Marquez, Executive Assistant

Date: 1/12/21

Verified by: 
Angela Giron, CHPA Board Secretary
(signed by Steven Trujillo, CHPA Board President, in the absence of the Board Secretary)

Date: _____