

CHÁVEZ HUERTA

K-12 PREPARATORY ACADEMY

CHPA BOARD MEETING MINUTES

DHPH Cafeteria and Live Stream

Tuesday, August 10, 2021 - 5:45 P.M.

Meeting Date: Tuesday, August 10, 2021

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: John Lopez, Stephen Varela, James Salazar, Angela Giron and Natasha Leslie

Absent: None

Higher Education Representatives (Ex-Officio Members): Dr. Derek Lopez, CSU-P

Absent: Maria de la Cruz, PCC

Others Present: Dr. Richard Durán, President/CEO; Lorrie Marquez, Executive Assistant, Karen Ortiz, Chief Academic & Student Services Officer (CASSO); Shannon Behling, Chief HR Officer; Yolanda Ortega, Principal CCA; Loretta Cruz, IT Director; Charles Roldan, IT and Tom Weston (remote), School District 60 Charter School Liaison

Guests: Brian McCain, COO Action 22

This CHPA Regularly Schedule Board of Directors' Meeting was called to order at 5:46 p.m. by the CHPA Board President, John Lopez.

Executive Session 5:47p.m.	AT	Stephen Varela moved to enter into Executive Session for discussion of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by James Salazar with a unanimous vote by all members. No discussion. Motion carried.
	I	The President/CEO, the Executive Assistant and Chief HR Officer were excused from the Executive Session for a private Board discussion and were asked to return at 6:17p.m. for presentation of the personnel report.
Exit Executive Session 6:49p.m.	AT	Stephen Varela moved to exit Executive Session, seconded by Natasha Leslie with a unanimous vote by all members. No discussion. Motion carried.
Open Session began at 6:52 p.m.	I	Welcome and Pledge of Allegiance was conducted by President, John Lopez.
Modifications/Approval of Agenda	I	No modifications to the agenda were required.
	AT	Stephen Varela motioned to approve the agenda as provided, seconded by James Salazar with a unanimous vote by all members. No discussion. Motion carried.
Public Forum	I	There were no requests for public comment.

K-12 PREPARATORY ACADEMY

Study Sessions:

a. Action 22

- I Brian McCain, COO of Action 22 shared the focus of the non-partisan advocacy membership driven organization that serves as the voice for 22 Southern Colorado counties. Action 22 serves as an advocate for their members to the state legislature, but are not lobbyists; they provide networking opportunities and letters of support for grants. An annual membership is based upon the number fulltime employees and can range between \$1,200 to \$2,000.

b. 21st Century Grant

- I Karen Ortiz and Yolanda Ortega shared a handout with the Board summarizing measures of the 3-year grant, there is a possibility of an additional 2 years if requirements are met. The program model including academics, essential skills, school attendance, family engagement was reviewed. The free program is for elementary students no younger than 6 years old, it will be held at CCA Monday through Thursdays from 4p.m. to 7p.m. and Fridays from 10:30a.m. to 5:30p.m. starting August 23, 2021; the Boys & Girls Club staff. As of the August 10th 32 families have signed up. Trends will be collected and report to the CHPA Board of Directors.

CEO's Report

- I Dr. Durán thanked Board Members, James Salazar and Stephan Varela for their assistance at the opening day for students. He reported on the recent Professional Development for faculty and staff which included two full days of Capturing Kids Hearts (CKH) training; Karen added that CKH students address the social and emotional need to reach students hears to reach their head; social contract will be created in each classroom.
- I Dr. Durán reviewed Cognia's Accreditation Visit Schedule planned for September 12 through 15, 2021. The Cognia will give their recommendation to Commission to approve or not the accreditation.
- I Shannon Behling gave a brief summary of the updated COVID-19 protocols that were sent to parents. Temperature checks are no longer required, student will still have a remote option if they have symptoms, all visitor to campus will be required to wear a mask. The CO Healthy Families and Workplace Act which required employers to provide paid leave to employees with COVID-19 related paid leave is no longer in place, staff will be required to use PTO for sick leave. There was discussion of vaccination requirements which will be referred to the Policy Committee for a recommendation to the Board.

Higher Education Representative Report

- I Derek Lopez reported the CSU-P will hold convocation next week, classes start August 23rd. CSU-P will host a panel to address Chicano Studies and how it all began at CSU-P.

Board Committee Reports:

a. Finance Committee – Chair: James Salazar, Treasurer

- I James reported that the committee reviewed the 3rd Quarter Financials and they are recommending to the Board approval of the Property Purchase of the land for the Soft/Baseball fields. He also reported that construction of the Transition

K-12 PREPARATORY ACADEMY

Building is 3 weeks ahead of schedule, the handprints event will be held sometime in September 2021. Jack Bay reported that the City of Pueblo is working on engineering for the 18th Street completion project, the auditors will be onsite the week of August 23rd.

b. Bylaws Committee – Chair: John Lopez, Board President

I John reported that the revised bylaws were reviewed in Executive Session.

Approval Items:

a. **Diocese of Pueblo Land Contract**

AT **Stephen Varela motioned to accept the resolution for the one-time purchase of land pending the Attorney’s review of the contract, seconded by James Salazar with a unanimous vote by all members. No discussion. Motion carried.**

b. **2020-21 Final Amended Budget**

AT **James Salazar motioned to accept 2020-21 Final Amended Budget, seconded by Stephen Varela with a unanimous vote by all members. No discussion. Motion carried.**

c. **Revised Bylaws**

AT **James Salazar motioned to accept the revised Bylaws ad read, seconded by Angela Giron with a unanimous vote by all members. No discussion. Motion carried.**

Consent Agenda Items:

a. Approve Board Meeting Minutes for July 13, 2021

AT **Stephen Varela motioned to approve the meeting minutes, seconded by Natasha Leslie, with a unanimous vote by all members. No discussion. Motion carried.**

b. Approve of Bills and Payroll for June, 2021

AT **Stephan Varela motioned to approve the Bills and Payroll for June 2021, seconded by Angela Giron, John Lopez suggesting that the Bills and Payroll be reviewed by the Finance Committee for recommendation to the Board for approval before the Board meeting, James Salazar, Finance Committee Chair will address at the upcoming Committee meeting, with a unanimous vote by all members. No further discussion. Motion carried.**

c. Personnel Report

AT **Angela Giron motioned to approve the personnel report, seconded by Natasha Leslie, with a unanimous vote by all members. No Discussion. Motion carried.**

Informational Items:

a. Board Involvement Opportunities:

I Board Members were encouraged to participate in the upcoming Colorado State Fair and CO State Fair Fiesta Day Parades.

Discussion Items:

a. Committee Chairs

I Committee chairs are noted in the Bylaw revisions. Angela Giron accepted the Chairmanship of the Recruitment & Nominating Committee. Board members

K-12 PREPARATORY ACADEMY

were encouraged to join the committee of their choice and attend the next meeting.

b. CLCS Charter School Board Training Opportunity

- I Dr. Durán let Board Members know if they would like to sign up for the virtual Title IX and Equity Compliance training scheduled for August 24th, they should contact his office by August 18th.

c. Board Member Activities:

- I Dr. Durán reported that CHPA sponsored the CO State Fair Fiesta Committee's *Noche de Fiesta*, the event is held to raise funds for scholarships and provides part of CHPA's marketing. James Salazar reported that he has a lead on a company who would like to advertise in the DPHH gym, he will ask them to contact Jack Bay for details.

- I Dr. Durán reminded Board Members that items on the meeting agenda must be submitted in advance of the meeting for full transparency, to give the public opportunity for comment.

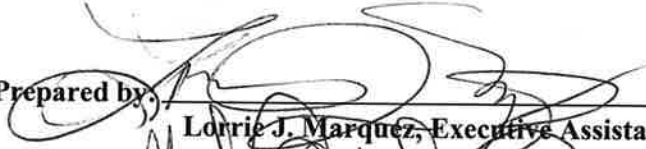
Future Agenda Items

- I No items were referred.

8:24p.m. Adjournment

- AT **Stephen Varela moved to adjourn the meeting, seconded by James Salazar with a unanimous vote by all members and no discussion. Motioned carried.**

Prepared by:


Lorrie J. Marquez, Executive Assistant

Date:

9/14/21

Verified by:


Natasha Leslie, CHPA Board Secretary

Date:

9/14/21